



ORANGE COUNTY TEXAS
LOCAL EMERGENCY PLANNING COMMITTEE MEETING
 ORANGE COUNTY CONVENTION CENTER
 11475 FM 1442, Orange, TX 77630
 WEDNESDAY, MARCH 8, 2023, 9:00 AM

Meeting Agenda

Call to Order/ Welcome/Roll Call

Approval of the September’s Minutes/No Quorum for November/No Executive Board for January

Treasurer’s Report —September, October, November, December, January, and February - Leon George

2022 Dues not paid: Sabine Cogen, Westlake Chemical

2023 Dues paid: Acadian, Arlanxeo, Baptist Hospital, Blue Beacon, Chem 32, Chevron Phillips, City of Bridge City, City of Orange, City of Vidor, City of West Orange, Colonial Pipeline, Dow, Dow Pipeline, Energy Transfer, Honeywell, Industrial Rescue, Invista, Orange County ESD #2, Orange County Emergency Management, Orange County Sheriff Department, Solvay, West Orange Cove

Committee Reports:

Communications	Leon George	Planning/Programs	Steven Tew
Warning Lights	Regius Guillory	Membership	Elgin Browning
CERT	Lori Nash	Public Health	Sandee White
Bylaws	Robert Crane	Industry Work Group	Jerry Ziller

Recent Emergencies / News

Old Business:

- Walraven Folders is requesting a renewal of the contract. Prices have increased approximately 10%.
- Executive Committee Member Re-Structure/Election
- 2023 Membership Fees and Renewals
- 2023 Proposed Budget
- 2023 Membership Invoices have been sent via email.

New Business:

- Evote was sent out to amend By-Laws, elect Secretary/Treasurer and adopt the 2023 Budget.
- The Executive Board made a unanimous decision to prepay for Walraven’s contract renewal in the amount of \$7,792.04.
- QuickBook desktop is being discontinued. Online Expense is \$330/year.

Presentation – Shannon Castille with Phillip 66 on Pipeline Public Awareness

Training:

- TCEQ Environmental Trade Fair and Conference on May 16-17, 2023
- TDEM Emergency Management Conference in Fort Worth May 30-June 2, 2023
- Check www.preparingtexas.org for more training in our area <https://www.preparingtexas.org/Schedule.aspx>

Any other information for the good of the order of the organization

Adjourn

○ **Programs**

2023 LEPC Programs			
JANUARY 11	Jackie	CHET-rescheduled	
FEBRUARY 8	NO MEETING		
MARCH 8	Shannon Castille	Phillip 66	Pipeline Public Awareness
APRIL 12	NO MEETING		
MAY 10	Doug Cramer	National Weather Service	Doug.cramer@noaa.gov
JUNE 14	NO MEETING		
JULY 12	Faron Floyd	Patriot Airboats	
AUGUST 9	NO MEETING		
SEPTEMBER 13	Elgin Browning	IRIS	Interaction of the Industrial Fire Chief and Public/Private EOC's
OCTOBER 11	NO MEETING		
NOVEMBER 8			
DECEMBER 13	NO MEETING		

ORANGE COUNTY LEPC TREASURER'S REPORT

Treasurer: Leon George

Monthly Treasurer's Report

For Month Ending November 30, 2022

PREVIOUS BALANCE (October 2022) \$ 41,084.46

INCOME			Amount
Date	Source	Description	Amount
TOTAL INCOME (Deposits)			\$0.00

EXPENSES

Date	Check No.	Payable To	Description	Amount
12/1/2022	1174	LanMark Staffing	Invoice #18533, \$18560	\$ 798.00
			#18584, #18609	
TOTAL EXPENSES				\$ 798.00

ENDING CASH BALANCE (November 30, 2022) \$ 40,286.46

ORANGE COUNTY LEPC TREASURER'S REPORT

Treasurer: Leon George

Monthly Treasurer's Report

For Month Ending December 31, 2022

PREVIOUS BALANCE (November 2022) \$ 40,286.46

INCOME			Amount
Date	Source	Description	Amount
12/19/2022	Quickbooks CCD	City of West Orange	\$500.00
12/19/2022	Quickbooks CCD	Solvay	\$1,500.00
12/19/2022	Quickbooks CCD	Chevron Phillips	\$1,500.00
12/19/2022	Quickbooks CCD	Honeywell	\$1,500.00
TOTAL INCOME (Deposits)			\$5,000.00

EXPENSES

Date	Check No.	Payable To	Description	Amount
12/6/2022	1174	LanMark Staffing	Invoice #18533, #18560,	\$ 798.00
			#18584, #18609	
12/13/2022	Debit	Walraven	Promotional Folders	\$ 7,792.04
12/19/2022		Intuit/QuickBooks	Credit Card Service Fee	\$ 176.20
TOTAL EXPENSES				\$ 8,766.24

ENDING CASH BALANCE (December 31, 2022) \$ 36,520.22

